

# VOLKSWAGEN PON FINANCIAL SERVICES

FINANCIEREN. LEASEN. VERZEKEREN. MOBILITEIT.



## Fleetplatform User Manual

VRIJHEID IN MOBILITEIT.

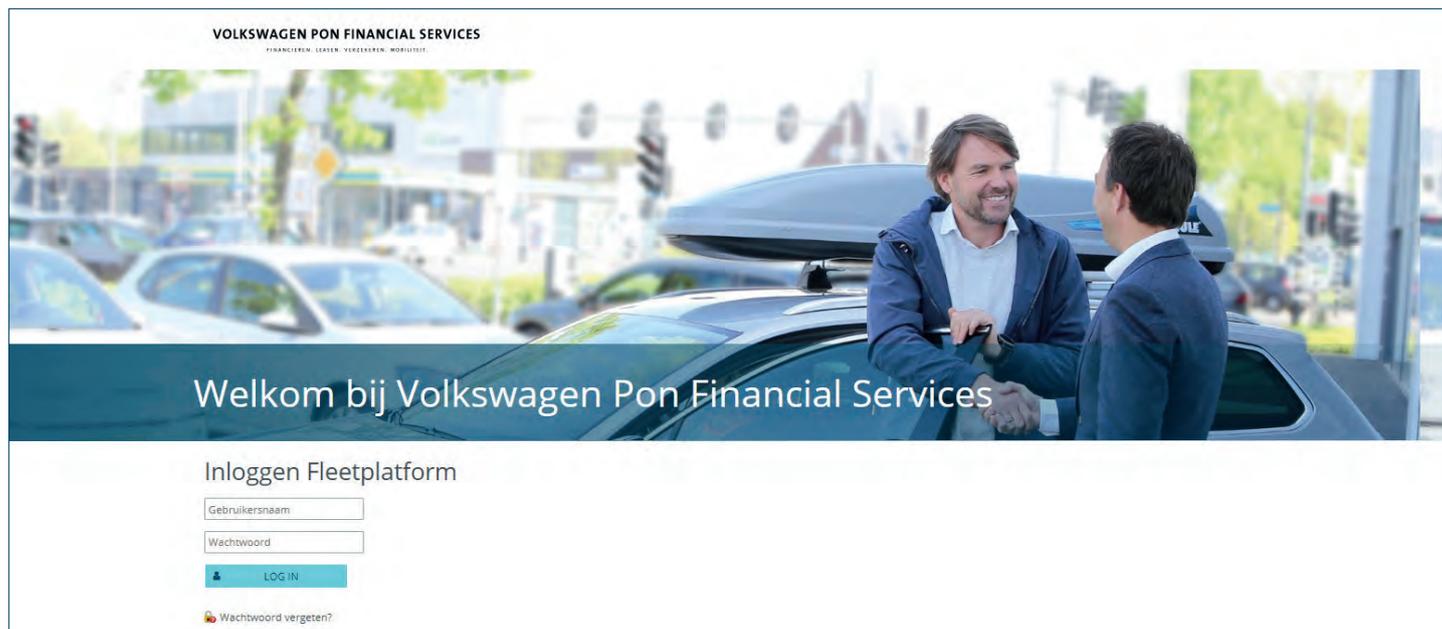
# Introduction

This manual gives a description of the possibilities of the Fleetplatform. The order of the topics is the same as in the process you go through when submitting a lease proposal.

## Log in

Use the following URL: [www.fleetplatform.com](http://www.fleetplatform.com).

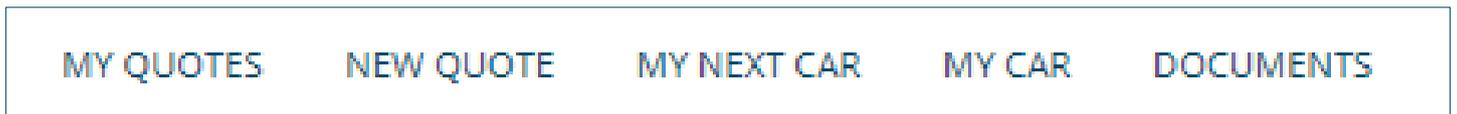
The fleet manager will request a user name and password for you from Volkswagen Pon Financial Services. Forgotten your password? Then you can request a new one from Volkswagen Pon Financial Services.



After you have logged in you see the following homepage.



There are a number of buttons at the top. Their functions are:



**My Quotes** : here you can view a summary of the lease proposals you have made.

**New Quote** : here you can configure a new vehicle.

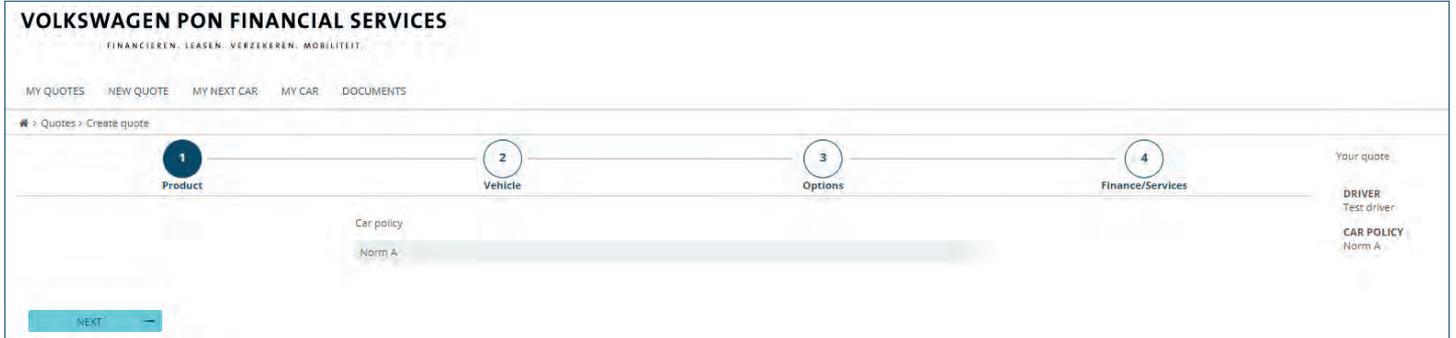
**My Next Car** : here you can view the lease proposal that you have submitted.

**My Car** : here you can view details of a current contract.

**Documents** : here you can view saved documents or add new ones.

# New quotation

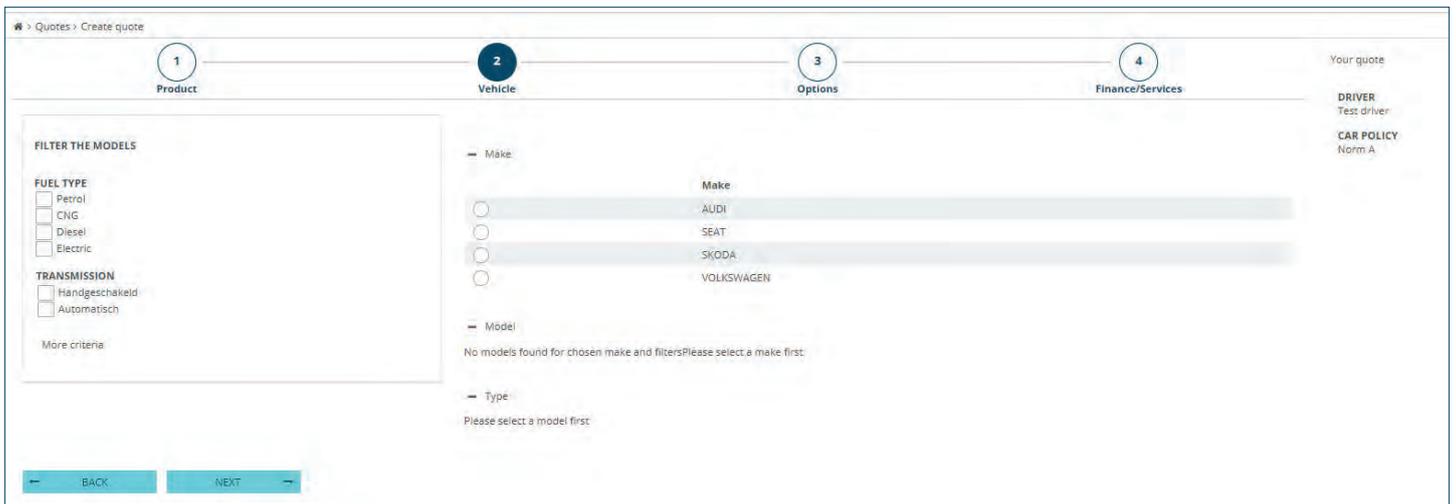
When you want to make a new lease proposal, click on the 'New Quote' button.



You see a screen with the above four buttons. These steps lead you through the configuration. To open the screens, you can click on buttons 1 to 4 or the 'Back' and 'Next' buttons at the bottom of each screen.

Under **1. Product** you can make a selection from the vehicle schemes that are available to you.

Under **2. Vehicle** you can select a make, model and type. On the left you will find a number of filters for narrowing down models within the vehicle scheme.



Quotes > Create quote

1 Product      2 Vehicle      3 Options      4 Finance/Services

Your quote  
 DRIVER: Test driver  
 CAR POLICY: Norm A

**FILTER THE MODELS**

**FUEL TYPE**

Petrol  
 CNG  
 Diesel  
 Electric

**TRANSMISSION**

Handgeschakeld  
 Automatisch

More criteria

+ Make

- Model

Model
<input type="checkbox"/> AMAROK
<input type="checkbox"/> ARTEON
<input type="checkbox"/> CADDY
<input type="checkbox"/> CADDY COMBI
<input type="checkbox"/> CRAFTER
<input type="checkbox"/> GOLF
<input type="checkbox"/> GOLF VARIANT
<input type="checkbox"/> MULTIVAN
<input type="checkbox"/> PASSAT
<input type="checkbox"/> PASSAT VARIANT
<input type="checkbox"/> POLO
<input type="checkbox"/> T-CROSS
<input type="checkbox"/> T-ROC
<input type="checkbox"/> TIGUAN
<input type="checkbox"/> TIGUAN ALLSPACE
<input type="checkbox"/> TOUAREG
<input type="checkbox"/> TOURAN
<input type="checkbox"/> TRANSPORTER
<input type="checkbox"/> UPI

- Type

Please select a model first

← BACK      NEXT →

After you have selected a make and model you can select a type. Here too you can filter by description by entering a part of the type description in the text field.

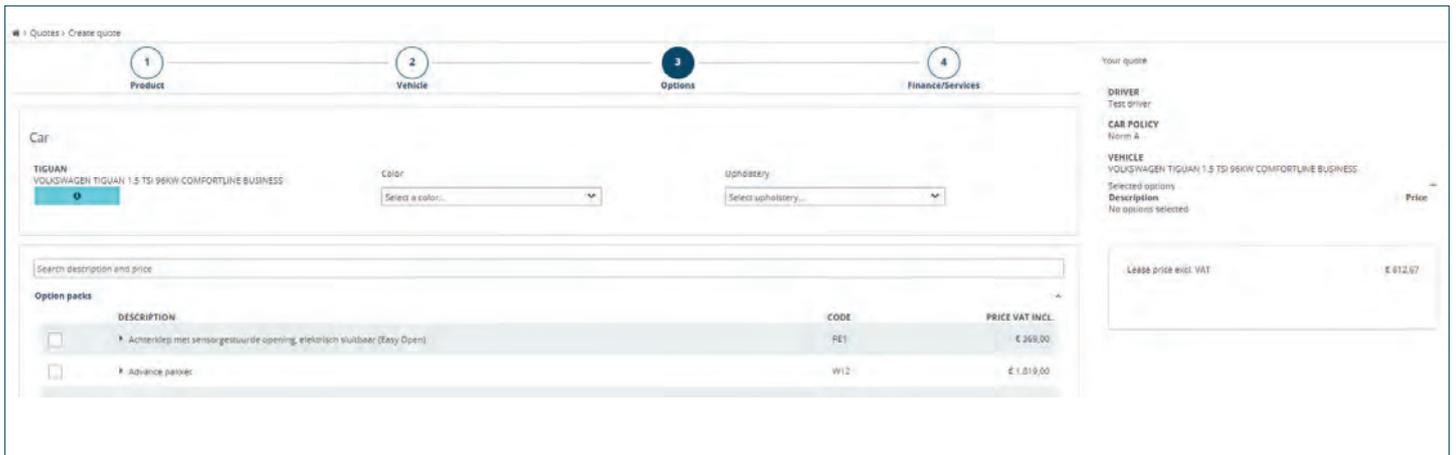
- Type

Search

Sort by

<input type="checkbox"/>	<b>VOLKSWAGEN TIGUAN 1.5 TSI 96KW COMFORTLINE BUSINESS</b>	Price VAT incl. € 36.288,11	<input type="button" value="i"/>
<input type="checkbox"/>	<b>VOLKSWAGEN TIGUAN 1.5 TSI ACT DSG COMFORTLINE BUSINESS</b>	Price VAT incl. € 39.703,11	<input type="button" value="i"/>
<input type="checkbox"/>	<b>VOLKSWAGEN TIGUAN 1.5 TSI ACT DSG HIGHLINE BUSINESS R</b>	Price VAT incl. € 43.428,11	<input type="button" value="i"/>

After you have selected a type, screen 3. **Options** is opened automatically.



In this screen you can add your required options and accessories. When you select them they are added to the configuration automatically, and the lease price is adjusted accordingly. Colour and upholstery are compulsory selections.

The Fleetplatform features virtually all available options. If a certain option is missing, you can add this manually via **'Other accessories and options'**. You also fill in the amount inclusive of VAT if this concerns an option or accessory. You can add this to the configuration using the plus sign.



You can also add a number of predefined options and accessories.

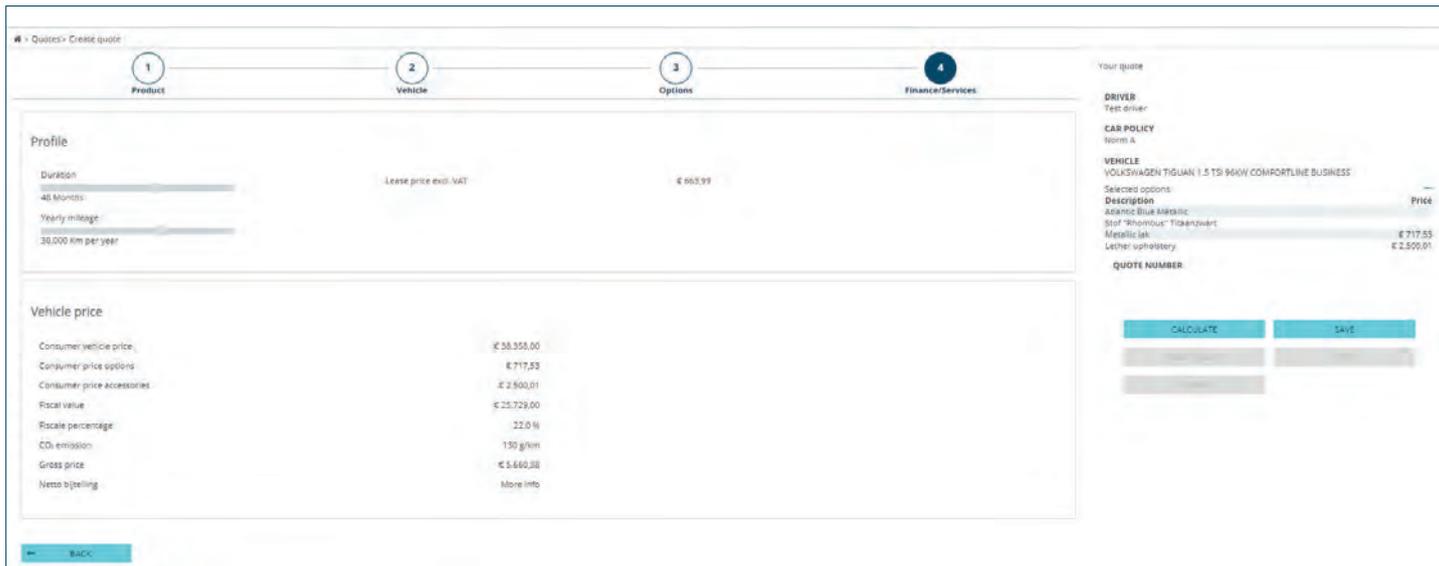
If the configuration does not yet meet all the conditions, the options that must be added or removed are shown at the top of the screen. You can add or remove them by clicking on the relevant line.



If the lease price does not fall within your lease category and is exceeded, you will see the message below

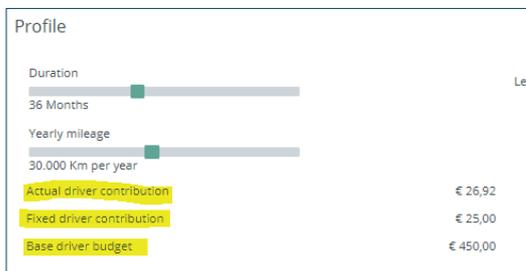


When the configuration meets the conditions you can proceed to the last step: **4. Finance/Services.**



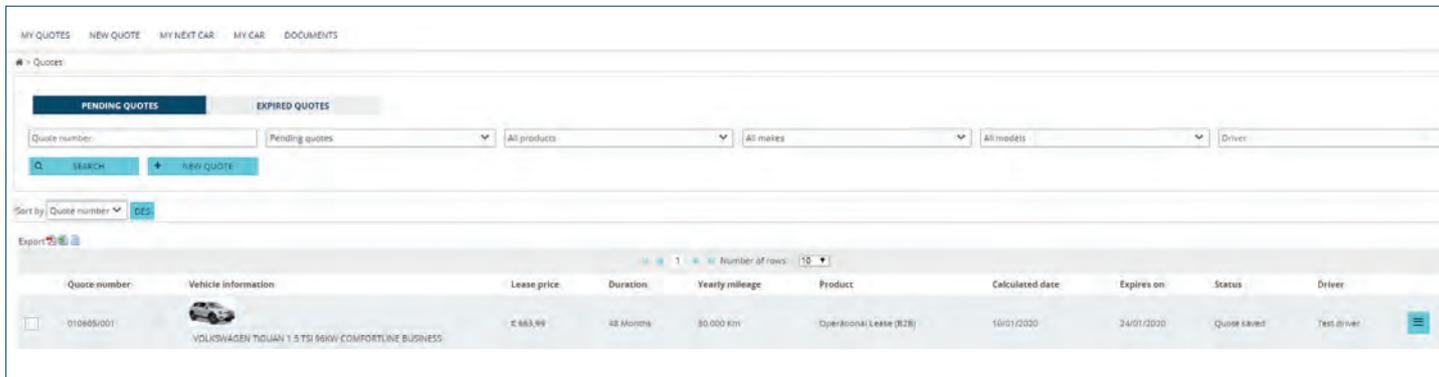
This last screen shows a summary of the configuration you have made. You can then save this configuration.

If a personal contribution applies and/or you have insight into the standard amount, you will see this in the last screen



# My Quotes

You can view your saved quotes under My Quotes.



The screenshot displays the 'My Quotes' section of a web application. At the top, there are navigation tabs: 'MY QUOTES', 'NEW QUOTE', 'MY NEXT CAR', 'MY CAR', and 'DOCUMENTS'. Below these, there are two tabs: 'PENDING QUOTES' (active) and 'EXPIRED QUOTES'. A search bar is present with a 'Quote number' field, a dropdown menu for 'Pending quotes', and several other dropdown menus for 'All products', 'All makes', and 'All models'. There is also a 'Driver' field. Below the search bar, there are 'SEARCH' and 'NEW QUOTE' buttons. A 'Sort by' dropdown is set to 'Quote number' with a 'DESC' button. An 'Export' button is also visible. The main content is a table with the following columns: 'Quote number', 'Vehicle information', 'Lease price', 'Duration', 'Yearly mileage', 'Product', 'Calculated date', 'Expires on', 'Status', and 'Driver'. The table contains one row of data:

Quote number	Vehicle information	Lease price	Duration	Yearly mileage	Product	Calculated date	Expires on	Status	Driver
010805/001	 VOLKSWAGEN TIGUAN 1.5 TSI 96KW COMFORTLINE BUSINESS	€ 683,99	36 Months	90.000 Km	Operational Lease (RZB)	18/01/2020	24/01/2020	Quote saved	Test driver

You can call up your details, download the proposal, copy it, cancel it and send it to your fleet manager using the button on the right hand side.

# Order Vehicle

When the vehicle meets your requirements you can order it by clicking on the right hand button and then clicking 'Order'. You can also add comments if you wish.

### VOLKSWAGEN TIGUAN 1.5 TSI 96KW COMFORTLINE BUSINESS

Vehicle information   Price   Options



Power output: 130 Hp  
Body style: SUV  
Transmission: Handgeschäkel  
Cylinders: 4  
Tires: 215/65 R17 98V

Color and upholstery  
Color: Atlantic Blue Metallic  
Upholstery: Stoff "Rhombus" Titaanzwart

Delivery date  
Preferred delivery date: 10/07/2020

Additional comments (optional)

PLACE ORDER

The lease proposal with the configuration is now sent to your fleet manager for approval. You can now view the request under 'My Next Car'.

 Order successfully placed. You can follow up on this order via Orders

My next car

Quote number: [input] [dropdown]

SEARCH CLEAR

Sort by: Quote number [dropdown] DESC

Export [icon] [icon]

Quote number	Ref contract	Vehicle description	Lease price	Duration	Yearly mileage	Product	Contract creation date	Vehicle status	Driver	Actions
01.0025/001		 VOLKSWAGEN TIGUAN 1.5 TSI 96KW COMFORTLINE BUSINESS	€ 663,99	48 Monate	30.000 km	Operational Lease (OBL)			Test driver	[icon]

# More information

If you require any advice, answers to your questions or information on the Fleetplatform, please contact Volkswagen Pon Financial Services or your account manager.

## **Volkswagen Pon Financial Services**

033 454 9131

[fleetservices@vwvfs.nl](mailto:fleetservices@vwvfs.nl)

[fleetservices.nl](https://www.fleetservices.nl)